

Wildwood Crest Board of Education
Work Meeting/ Regular Meeting
Crest Memorial School
Media Center
March 19, 2024 at 5:30

Work Session:

1. Meeting Called to Order
2. Flag Salute
3. Open Public Meeting Statement

- a. In accordance with the New Jersey Open Public Meeting Law, Chapter 231, P.L. 1975, and Board of Education meeting schedule, with notice requirements have been satisfied as to the time, place, and date of holding this meeting by posting notice in the main office of Crest Memorial School, placement of advertisement in The Press of Atlantic City on June 15, 2023.

4. Roll Call

5. Closed Session-

WHEREAS, the Open Public Meetings Act authorizes Boards of Education to meet in executive session under certain circumstances;

WHEREAS, the Open Public Meetings Act requires the Board to adopt a resolution at a public meeting to go into private session;

NOW THEREFORE BE IT RESOLVED by the Wildwood Crest Board of Education that it is necessary to meet in executive session to discuss certain items involving:

Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation of performance, promotion or discipline of any public officer or employee, and specifically: Contract Negotiations, Staff Discussion

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

FURTHER RESOLVED that the Board will/ will not return to open session to conduct business at the conclusion of the executive session. Closed session should take no longer than 30 minutes.

Committee Reports-

- a. Curriculum
 - b. Buildings & Grounds/ Technology
 - c. Safety
 - d. Athletics
 - e. Policy
 - f. Finance
 - g. Liaison to Wildwood Board of Education

- h. Mr. Del Conte, Superintendent
- 6. Correspondence
- 7. Adjournment
 - a. Motion to adjourn work session and begin regular session.

Regular Session:

- 1. Business Administrator's Report- see attached
- 2. Superintendent's Report- see attached
- 3. Public Comments
- 4. Board Comments
- 5. Adjournment

**WILDWOOD CREST SCHOOL DISTRICT
TUESDAY, MARCH 19, 2024
BUSINESS ADMINISTRATOR'S REPORT**

Business Administrator's Fiscal - Consensus

Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Business Administrator, a motion was made by _____, seconded by _____ to approve the following agenda by consensus:

1. BUSINESS ADMINISTRATOR'S CERTIFICATION

As Business Administrator, pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(3), I certify that as of **February, 2024** no budgetary line item account had obligations and payments (contractual orders) which in total exceed the amount appropriated by the Board of Education pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(3), it is further certified that there are no changes in anticipated revenue amounts and sources for the month of **March 2024**.

2. BOARD OF EDUCATION'S CERTIFICATION

Pursuant to Administrative Code, N.J.A.C. 6A:23A-16.10(c)(4), the Board of Education certifies that as of **February, 2024** and after review of the Business Administrator's monthly financial reports and upon consultation with the appropriate school district officials, to the best of the Board's knowledge, no major account or fund has been over-expanded in violation of N.J.A.C. 6A:23A-16.10(a)(1) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. APPROVE MINUTES

To approve and release minutes of the following meeting:
Regular Meeting - **February 21, 2024**

4. APPROPRIATIONS TRANSFERS

No appropriations transfers completed in the month that require reporting.

5. BILL PAYMENTS

To approve bill payments for **March 2024** as listed.

6. FINANCIAL REPORTS

To approve the financial reports of the Business Administrator's (A-148) and the Treasurer's (A-149), which are in agreement for **January 2024**, no accounts are

over-expended and no adjustments to the projected revenue are required.

7. TO APPROVE TRAINING

To approve the Business Administrator, James Lushok, to attend the NJ Self-Insurers' Workers' Comp Conference in Atlantic City on Wednesday, April 24th and Thursday April 25th. All costs associated with this conference are covered by the Joint Insurance Fund - SPELL.

8. TO APPROVE BUDGET FOR PEA

To approve the budgetary submission for the Preschool Education Aid and its Submission to the NJ Department of Education for the 2024-2025 school year and accept the \$426,416 in aid.

9. APPROVE COOPERATIVE TRANSPORTATION

To approve the Cape May County Cooperative Transportation Services agreement for busing during the 2024-2025 school year, with a **7%** administrative costs.

Business Administrator's Fiscal - Motions

Upon the recommendation of the Business Administrator, a motion was made by _____, seconded by _____ to approve the following agenda item:

TO ADOPT THE 2024-2025 BUDGET

On the recommendation of the Superintendent, that the following Resolution be approved:

BE IT RESOLVED, to approve the 2024-2025 school district budget.

General Fund	\$ 10,923,339
Special Revenue Fund	\$ 595,731
Forced Surplus	\$ 0
Debt Service Fund	\$ <u>0</u>
Total Base Budget	\$ 11,519,070

2% Tax Increase	\$ 174,049
Travel Expenditures Max	\$ 5,000

BE IT FURTHER RESOLVED, to acknowledge that the 2024-2025 School Budget, as described above, results in a General Fund Tax Levy of **\$8,876,485**.

BE IT FURTHER RESOLVED, that the district established a maximum of **\$5,000** in the 2024-2025 school year for travel-related expenditures.

This budget includes a \$565,000 withdrawal from the Capital Reserve account to pay the second year of a five year loan for a HVAC project at Crest Memorial School.

James Lushok - Board Secretary

**WILDWOOD CREST SCHOOL DISTRICT
TUESDAY, MARCH 19, 2024
SUPERINTENDENT'S REPORT**

Any member of the Board of Education may have any of the items on the consent agenda removed for discussion merely by so indicating prior to the vote to be taken on the consent agenda.

Upon the recommendation of the Superintendent, a motion was made by _____, seconded by _____ to approve the following agenda by consensus:

ENROLLMENT: (See Attached)

Crest Memorial School (In District)	Prek-8th Grade	223
Out of District	Prek-8th Grade	9

PRACTICE LOCKDOWN AND FIRE DRILL:

Fire Drill	February 26, 2024
Security Drill	February 28, 2024

2024 BOARD OF EDUCATION COMMITTEES:

To approve the following Board of Education Committees for 2024:

<u>Committee</u>	<u>Committee Members</u>
Buildings, Grounds, & Technology	Nick Holland & Leonard Bernstein
Curriculum	Bud Morey & Tracey Blanda
Finance	Toni Fuscellaro & Leonard Bernstein
Legal/ Policy	Toni Fuscellaro & Bud Morey
Wildwood High School Liaison	Leonard Bernstein
CMC School Board Association Liaison	Toni Fuscellaro
Safety and Athletics	Tracey Blanda & Nick Holland
Negotiations/ Personnel	Leonard Bernstein & Toni Fuscellaro

BUS EVACUATION DRILL INSTRUCTION:

To approve the bus evacuation drill instructional lessons for the 2023-2024 school year.

FIELD TRIPS:

<u>GRADE</u>	<u>DESTINATION</u>	<u>DATE</u>	<u>TEACHER</u>
8th Grade	Island Bowl	Wednesday, March 20, 2024	Abbott

APPROVAL OF 2023/2024 SPRING COACHES:

Scott Mason	Baseball Head Coach	\$2,200
Jared Degroff	Baseball Assistant Coach	\$1,000
Courtney Gingrich	Softball Co Head Coach	\$1,100
Melissa Raucci	Softball Co Head Coach	\$1,100
Anthony Samartino	Softball Assistant Coach	\$1,000
Nick Zimmerman	Running Club/Difference Makers	\$1266 (\$1900*2) /3
Melissa Stocker	Running Club/Difference Makers	\$1266 (\$1900*2) /3
Barb Cleffi	Running Club/Difference Maker	\$1266 (\$1900*2) /3

APPROVAL OF SUBSTITUTE TEACHERS:

To approve Brendan Forrest and Alexandra Adams as substitute teachers for the 2023/2024 School Year.

HIB REPORTS:

0 Reported/ **0** Investigated

<u>CMS March Enrollment Totals</u>	
Self Contained(K-4)	3
PreSchool 3 Bren	10
PreSchool 3/4 Bil	9
PreSchool 4 Gent	12
Kindergarten O	11
Kindergarten M	10
First Grade H	7
First Grade L	6
Second Grade C	8
Second Grade M	9
Third Grade D	11
Third Grade M	11
Fourth Grade C	11
Fourth Grade Z	10
Fifth Grade G	14
Fifth Grade S	15
Sixth Grade B	11
Sixth Grade M	11
Seventh Grade K	10
Seventh Grade P	10
Eighth Grade H	11
Eighth Grade M	13
TOTAL IN DISTRICT	223
TOTAL PREK-8 OOD	9
WWH	27
CMTECH	15
MIDDLE	14
TOTAL	288